

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
November 18, 2024

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on November 18, 2024. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Courtney Moore
Steve Gomric
Scott Tieman
Kenneth Sharkey
Sue Gruberman

Members Absent:

Others Present

Mark Kern, County Board Chairman	Herb Simmons, Director 911/EMA
Debra Moore, Director of Administration	Brian Buehlhorn, County Parks Supervisor
Sami Gruberman, County Board Office	Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Minutes from the October 21, 2024 meeting. Motion passed unanimously.

A motion was made by Mr. Sharkey and seconded by Mr. Gomric to approve Foley Park Walking Trail Project Scope with TWM for \$28,750.

A motion was made by Ms. Gruberman and seconded by Mr. Mosley to approve Cycle 30 Equipment Grant Application.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for October 2024 is \$130,152.99. MEPRD's share for this period is \$65,076.50. Cash balance for the Property and Recreation Committee is \$1,168,241.85.

A motion was made by Ms. Gruberman and seconded by Mr. Moore to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on November 18, 2024 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on November 1.
- St. Clair County Parks Grant Commission: Cycle 29 requests for payments have been processed during the last month on various projects.

PROPERTY & RECREATION COMMITTEE MEETING MINUTES, cont'd

November 18, 2024

Page 2

- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.

Mr. Buehlhorn reported that office equipment, including a laptop, was set up at the Foley Park Office. With the side by side the park's crew has been able to get around the bridge at Silver Creek. Trying out a traffic counter at Engelmann to track how many people are coming to the park. Also, at Silver Creek they have noticed minimal washout and wildlife damage around the walking trail. At St. Ellen they have identified and marked two washout areas on the western side of the refuse mound.

A motion was made by Mr. Gomric and seconded by Mr. Sharkey to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A discussion was held on a full time Park Manager Position.

A discussion was held on continued Engineering support.

A motion was made by Mr. Gomric and seconded by Mr. Mosley to adjourn the meeting at 5:40 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee